

**CONTRACTUAL AGREEMENT | Project HEART**  
**Kentucky Educational Development Corporation**



This AGREEMENT made on **June 1, 2018** between (KEDC) Kentucky Educational Development Corporation (904 Rose Road, Ashland, KY 41102) and \_\_\_\_\_:

(please provide mailing address below)

**Services to Be Performed:** Teacher agrees to perform the following services for the Client: Serve as a member of the HEART Cadre and participate within the Presidential Academy and assist with the Congressional Academy (optional) for the 2018-2019 school year. Cadre responsibilities include Benchmarks for Project HEART with the following activities: complete teacher assessments, surveys, guide student surveys, guide student assessments, participate in Presidential Academy Trainings (both in person and/or online), participate in HEART Tours, participate with the National Council for History Education sessions, complete HEART Lesson Plans for review, participate in teacher reflections within Teacher Design Learning, complete the student engagement activity, lead and instruct an Congressional Academy (optional), lead and/or chaperone students to Washington, D.C. (optional), participate in the Experiential Immersion Academy, and complete additional activities approved by the Project Director. Services are for the fiscal year 2018-2019; up to July 30, 2019.

**Time for Performance:** Services will be performed and modified as needed to align with Project HEART as it relates to day-to-day activities and needs of the Project Goals that relate back to the **Cadre Responsibilities**. Teacher agrees to complete and/or assist with the performance of these services, as assigned and provide documentation, either in person or online, when requested. Teacher agrees to complete and evaluate each activity/project as needed or requested from KEDC and maintain the performance and necessary requirements for recording services. (Invoice will reflect dates of performance and services)

**Payment:** In consideration of Teacher's performance of these services, Client agrees to pay Teacher as follows: Up to \$1,500.00 for services complete on invoice #1; up to \$3,300 for services complete for invoice #2; total amount of contract not to exceed the amounts listed per invoice.

**Invoices:** Teacher will submit invoices and appropriate KEDC payroll forms W-9.

*KEDC reserves the right to review the progress of the Teacher's performance to evaluate the quality of work. KEDC may void this contract, if the Teacher's performance does not meet or exceed standards set by the program guidelines or the KEDC Director.*

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
KEDC CEO (Designee)

\_\_\_\_\_  
Date